



ADUR & WORTHING  
COUNCILS

**Record of Officer  
Executive Decision  
Head of Housing**

**Decision Ref No:** HofH/012/22-23  
**Date of Decision:** 19 January 2023

If you have any questions about this decision please contact Democratic Services on 01903 221006 or email [democratic.services@adur-worthing.gov.uk](mailto:democratic.services@adur-worthing.gov.uk)

**Record of Decision:** HofH/012/22-23 Renewal of emergency accommodation service contract (Teville Road, Worthing)

**Decision taken by:** Head of Housing

**Declaration of Disclosable Pecuniary Interests:**

I do not have a disclosable pecuniary interest, or conflict of interest.

**Delegated authority:**

As set out in the report to the Joint Strategic Committee on 13 September 2016 (Improving the Supply of Temporary Accommodation), the Councils require additional supply of lower cost temporary accommodation that is suitable for homeless households.

The subsequent Joint Governance Committee meeting on 28th March 2017 agreed the following amendment to the Scheme of Delegations as cited on pg192 of WBC's Constitution: delegation 3.1.8 allows the Head of Housing to "lease property or land in connection with the Council's Housing function, for the purpose of providing emergency and temporary accommodation; the delegation may only be exercised in consultation with the Leader, the Executive Member for Resources and the Chief Financial Officer."

**Decision:**

To renew the service agreement for the above property for a period of 3 years for the provision of temporary accommodation for homeless households.

**Key Decision:** Yes

**Reason For Decision:**

To meet the Council's need to accommodate households in housing need.

**Alternative Options Considered:**

This decision forms part of the ongoing programme to acquire properties using cheaper long term contracts to reduce expenditure on temporary accommodation and meet housing need.

<b>Other Matters Considered:</b>			
Legal Advice and Issues	x	Financial Advice and Issues	x
Sustainability Issues	x	Equality Issues	x
Community Safety Issues	x	Human Rights Issues	x
Reputation	x	Risk Assessment	x
Health & Safety Issues	x		
<b>Consultation:</b> Worthing Borough Council's Leader, the Cabinet Member for Resources, the Head of Legal and Chief Financial Officer.			
<b>Background Papers:</b> Joint Strategic Committee, 13th September 2016, Agenda Item 11			
<b>Contact Officer:</b> Akin Akinyebo Head of Housing <a href="mailto:akin.akinyebo@adur-worthing.gov.uk">akin.akinyebo@adur-worthing.gov.uk</a>			
<b>Call-in:</b> The call-in deadline for this decision will be 5:00pm on 26 January 2023			

**Signed:**



**Dated: 18 January 2023**

**Name: Akin Akinyebo, Head of Housing**

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